

LIBRARY BOARD OF DIRECTORS
SOMERS PUBLIC LIBRARY BOARD ROOM
FEBRUARY 1, 2010

PRESENT: Tiffany Daly, Lois Lindell, Andy Phillips, Robin Provencher, Bob Socha, Charlotte Stopa, Shirley Warner and Library Director Francine Aloisa.

ABSENT: Mike Gotta (exc), Dee Moak (exc),

Meeting called to order by Chairwoman Warner at 6:33 p.m.

Approval of Minutes: Motion to approve the minutes of the regular meeting of December 7, 2009 made by L. Lindell, seconded by T. Daly and approved unanimously. Motion to approve the minutes of the regular meeting made by L. Lindell, seconded by A. Phillips and approved unanimously.

First Audience to Citizens: None

Treasurer's Report: T. Daly presented the Treasurer's report which was accepted filed for audit.

Correspondence: F. Aloisa read and reviewed an email from the First Selectman requesting both a proposed 5% reduction in our current year's budget as previously requested, and a 10% reduction to be supplied at the next Directors meeting.

Financial Business:

- a. Approval of invoices: Motion to approve payment of invoices made by T. Daly, seconded by R. Provencher and approved unanimously.
- b. Year-to-date budget: Reviewed and accepted by the Board.
- c. Discussion held regarding possible areas for reductions in current year's operating budget, as well as the belief our board will be short in both the oil and the water/sewer line items. Motion by R. Provencher for F. Aloisa to advise Selectmen that after reviewing our current year operating budget we foresee having a shortfall in heat, electricity, and water/sewer line items and therefore are unable to project any reductions at this time, seconded by T. Daly and unanimously approved.

Committees:

The Budget Committee's proposal for the 2010-2011 operating budget, including reductions in automated services and building maintenance line items in detail. As all line items have been kept as low as possible even though the building's size has increased significantly, L. Lindell moved that the proposed budget be approved and presented to the Finance Board as prepared, seconded by A. Phillips and unanimously approved.

Building Program:

Remaining issues discussed, including punch list items and signed remaining to be installed. The most significant issue is the heating system, as pipes recently froze in lobby and rest room area. Also, the contractor will be addressing a missing sensor in the children's rest room and the custodial area in children's section of the building. The heating efficiency in the board room was also discussed as cool air was blowing out of the ceiling vent for the entire length of this meeting.

Policy Review:

- a. Teen Room. Ongoing issues discussed. F. Aloisa reported having sent letters to several parents. A few responded and spoke with her. Overall there has not been much improvement in this issue.

Old Business: No old business discussed. Continued to next regular meeting.

New Business: a. S. Warner advised the board of the passing of Dot Wilson, who was a former board member. L. Lindell moved that the board donate a book on nature or animals in her memory, seconded by T. Daly and unanimously approved.

- b. S. Warner presented a letter she has drafted to be distributed to parents which was

discussed and revised by the board. It was agreed unanimously that the letter, as revised, be distributed at the front desk, be printed in the North Central News, be sent home with parent letters from F. Aloisa, be posted on the Library's website, and be sent to the Board of Education.

Director's Report: F. Aloisa reviewed her report for the preceding month which was accepted by the Board.

Second Audience to Citizens: None

Adjournment: With no further business to be considered, Shirley Warner declared the meeting adjourned at 7:55 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING